

PUNJAB STATE POWER CORPORATION LIMITED
(EXAMINATION SECTION, PATIALA)

Office Order No. 13

/Exam-120 - A

Dated: 28.4.2011

Whereas PSPCL has mostly provided computers to all the offices and office work is being carried out through the computers instead of type writing machines now not much in use.

Whereas a committee was constituted to explore the feasibility for conducting the 100/50/40 WPM stenography test from type writing machines to computer type writing.

Whereas a Memorandum No. 1/Exam-120 A dated 18.3.2011 was put up to Board of Directors.

Whereas Board of Directors of the PSPCL in its 10th meeting held on 13.4.2011 at Chandigarh taken the following decision:-

"Resolved that approval to conduct Stenography test on Computers instead of Type Writers be and is hereby accorded.

Further resolved that approval to give sufficient time to the candidates for appearing in the test on computer and if required, an opportunity to attend computer training at TTI/other computer Centres be and is hereby accorded.

Further resolved that no change be made in various type speed limits already specified."

Accordingly, in future from session 11/2011 and onward the stenography test will be conducted based on the above decision of the Board of Directors.

This issues with the approval of competent authority.

Sd/
Dy. Secy./Services-II,
PSPCL, Patiala.

Endst. No. 3333/4733

/Exam-120 A

Dated: 28.4.2011

Copy of the above is forwarded to the following for information and further necessary action please:-

1. All GMs/Er.in-Chiefs/Chief Engineers/PSPCL/PSTCL/Hydel/BBMB.
2. Secy./BBMP, Sector 19-B, Chandigarh.
3. DGP/V&S, PSPCL, Patiala.
4. Chief Administration, PSPCL, Patiala.
5. Cost Controller, PSPCL, Patiala.
6. Chief Accounts Officer, PSPCL, Patiala.
7. Chief Auditor, PSPCL, Patiala.
8. All FA & CAOs, PSPCL/PSTCL/Thermals/BBMB.
9. All Dy.CAs/CAOs/Sr. AOs/AOs.PSPCL/PSTCL.
10. All SEs PSPCL/PSTCL/Hydel/BBMB/UT Administration.
11. All Joint Secys/Dy.Secys/Under Secys/Head of the sections.
12. Sr. PS to CMD and all Sr.PS/PS to Directors, PSPCL/PSTCL
13. All Sr.Xens/REs PSPCL/PSTCL.

- Note: 1. The office order may kindly be got noted from all the concerned officials.
2. The office order can also be downloaded from the PSPCL/ PSTCL website.

Sd/
Dy. Secy./Services-II,
PSPCL, Patiala.

- CC: 1. SE/IT, PSPCL, Patiala with the request to upload the office order on the PSPCL.PSTCL website.
2. Dy.Secy./Meetings, PSPCL Patiala w.r.t his U.O. No. 1464/BOD(Spl) 10.3.2011/PSPCL dated 21.4.2011.
 3. Dy.Secy./P&R (Regulation Section) PSPCL Patiala to make necessary amendments in the concerned regulation.